

Iowa Chapter Board Meeting of the Appraisal Institute

President Dane Anderson, MAI, called the Board Meeting to order on November 15, 2013 at 1:15 P.M. at the Clarion Inn in Cedar Rapids, Iowa.

Officers present were **Past President** Ranney Ramsey, MAI, **President**, Dane Anderson, MAI, **Vice President** Robert McGivern, SRA, and **Secretary-Treasurer** Jeffery Behrens. **Directors** Bryon Tack, MAI and other directors were not present for the meeting. **Committee representatives** present were Education Chair Rich Hughes, MAI, SRA. **Candidate Representative** Sarah Meylor was present and **Region II Representative** Kevin Pollard was in attendance..

Twenty one General Candidates were in attendance.

Board Minutes

Robert McGivern made motion to approve the minutes and Kevin Pollard seconded the motion. The minutes of the last meeting were approved by the Board.

President's Report

President Anderson announced the following items:

- Iowa Chapter will be hosting Region II next April.
- Indicated chapter volunteers maybe needed to host Region II
- Encouraged members to participate at Region II Socials

Vice President's Report

None

Secretary/Treasurer

Secretary/Treasurer reported the balance of the budget as of November 15th.

Education Committee Report

Chairman Rich Hughes, SRA, MAI recommended the chapter needs to consider using audio/video technology for seminar presentations and chapter meetings.

New Business

Nominating Committee President Anderson, MAI, announce he had appointed Robyn Marshall, MAI to serve on the nominating committee. He recommended the Board select a second member to serve on the committee. Robert McGivern, SRA made a motion to appoint Dave Nebel, MAI and Bryon Tack, MAI seconded the motion. Board approved the motion. Past President Ranney Ramsey, MAI will chair the Nominating Committee.

Committee Chairs President Anderson, MAI, presented a list of Committee Chairs as follows:

- Public Relations- Jeremy Keller, SRA
- Government Relations- Mark Nelson
- Candidate Guidance Martin Corey, MAI and Katherine Cox, SRA

Robert McGivern, SRA, made a motion to approve the appointments. Motion seconded by Jeffery Behrens. Motion was approved.

Internal Control Policy-President Anderson, MAI, asked for discussion on the policy. Bob McGivern, SRA, made a motion the Internal Control Policy be signed and approved. Motion was second by Bryon Tack, MAI. Motion was passed.

Harassment and Discrimination Policy-Jeffery Behrens made a motion that the chapter honor the Appraisal Institute's policy on harassment and discrimination. Motion was seconded by Robert McGivern, SRA Motion was passed.

Chapter Meetings and Board Meetings for 2014

Chapter Meetings

March 25th at Davenport

March 28th at Des Moines

September 13th at Cedar Rapids

November 21st at Cedar Rapids

Board Meetings

February 7th – Conference call

June 12th – Conference call

Sept. 11th at Des Moines

Nov. 21st at Cedar Rapids

New Business

Robert McGivern recommended the leadership of the chapter meet with the Iowa Appraisal Board to discuss issues on experience credit. McGivern will set time for a meeting.

President Anderson appointed Ranney Ramsey and the Nominating committee to draft guidelines and policy for granting membership awards

Old Business

None

Adjournment

Jeffery Behrens made a motion to adjourn the meeting and Bob McGivern, SRA, seconded the motion. Meeting was adjourned at 2:30 PM.

Minutes Recorded by

Wayne Hennessey, Executive Director of the Iowa Chapter.